

NOTICE OF THE MEETING: An open meeting of the Board of Directors of the Honeytree Townhouse Improvement Association will be held **at 6:30 pm on Tuesday, November 11, 2025 at the Clubhouse and on TEAMS.** The following items will be on the agenda for the meeting:

BOARD MEETING AGENDA

- I. **Roll Call**
- II. **Call to Order**
- III. **Open Forum.** Each resident present may express their concerns for up to five (5) minutes. A manager or member of the board may give a brief response. Speakers must observe proper behavior and rules of decorum. Speakers may not transfer their time to others.
- IV. **Approval of September 21 budget workshop Meeting's Minutes**
- V. **Approval of October 7 Board meeting and Workshop Minutes**
- VI. **Presentation of Reports**
 - a. President's Report
 - b. Treasurer's Report
 - i. Operating Cash: \$
 - ii. Reserve (Savings): \$
 - iii. Accounts Receivable
 1. Collections: \$
 2. Past Due Dues: \$
 3. Pre-paid Dues: \$
 - iv. Loan Balance: \$
 - v. Social Committee Balance: \$
 - vi. Late fees charged for October: \$
 - c. Manager's Report: recap of Board of Directors Fiduciary responsibilities
 - d. Committee Reports
 - i. Social Committee
 1. Upcoming events: Breakfast with Santa on Sunday, December 21, 2025 10am-noon
 - ii. Architectural Committee
- VII. **Old Business**
 - a. NONE
- VIII. **New Business**
 - a. 11-1-2025: Vote regarding refund of security deposit from rental on 10/25/2025
- IX. **Board Comments**
- X. **Adjourn to executive session**
- XI. **Adjourn board meeting**